

16th September 2013

Dear Parents/Carer,

INSET DAY – MONDAY 30TH SEPTEMBER 2013

I write to remind you that Monday 30th September has been designated as a Teacher Training Day and the school will therefore be closed to pupils. This day forms one of the statutory training days that schools must undertake and the focus of the day for staff will be Target Setting and Performance Management.

I would once again like to take this opportunity to thank you for the support you have given so far this term.

Yours sincerely,



**J M Horsley
Headteacher**