

Application For Free School Meals

Free School Meals are **only** available to those pupils whose parent/carer receives one of the benefits listed in the following table. Please indicate which benefit you receive:

Please tick one <input checked="" type="checkbox"/>	Qualifying Benefit
	Income Support
	Income Based Jobseeker's Allowance
	Guarantee element of State Pension Credit
	Child Tax Credit with no Working Tax Credit and have an income, as assessed by the Inland Revenue that does not exceed £16,040
	Support under Part IV of the Immigration & Asylum Act 1999
	Employment Support Allowance (Income Related) (ESA (IR))

NB: Children who attend Nursery Schools, Independent Schools or Colleges that provide specific Post -16 courses are not entitled to receive free school meals.

Section 1: Details of the Parent/Carer claiming one of the benefits listed above

Is this your first application?		Surname				
Title (Mr/Mrs/Miss/Ms)		First Name/s				
National Insurance Number or NASS (Asylum Seekers) Number						
Date of Birth						
Address						
Postcode		Telephone number				
Relationship to children		Email address				

Section 2: Details of Children living with the Applicant

Full names of all children that live with you		Date of Birth	Name of school attended on a full time basis
First Name	Surname		

Section 3: Details of your husband/wife/partner if he or she lives with you.

Surname		First Name/s	
Relationship to children		Relationship to Applicant	
National Insurance Number or NASS (Asylum Seekers) Number			
Date of Birth			

Wakefield Council now has a facility of checking benefit entitlements with the Department of Work and Pensions, HMRC (Revenue and Customs) and the Home Office. This means that you do not need to send proof of your income at this stage. However, we may request proof of your income if we are unable to establish your entitlement to free school meals through those departments.

If your circumstances change, i.e. your benefits cease or you start receiving Working Tax Credit, you must tell us immediately. If you do not tell us and your child/ren continue/s to receive free school meals whilst not entitled, you will be asked to pay for those meals provided free.

Section 4: Declaration to be signed by the Applicant

I agree that you will use the information I have provided to process my claim for free school lunches, and will contact other sources as allowed by the law to verify my initial and ongoing entitlement.

I understand that the results of any free school meal eligibility check may also be used to assess any possible entitlement to receive free travel to school. For further details please contact the Home to School Transport Team on 01924 305675 or 305643

I declare that the evidence given on this form is true, and I will tell you if my benefits stop or if I start receiving Working Tax Credit.

Signed

Date

DATA PROTECTION ACT 1998

The City of Wakefield Metropolitan District Council will use the information given on this form for the purpose of processing your application for free school meals. We are under a duty to protect the public funds we handle and may use the information you provide to prevent and detect fraud. We may also share this information for the same purposes, with other organisations which handle public money.

Thank you for filling in this form. Please make sure you have completed all sections. If you need any help please ring us on 01924 305061.

Please send the form to:

Family Services

Free School Meals

Room 60

County Hall

WAKEFIELD WF1 2QL