

5<sup>th</sup> December 2016

**High Street Crofton  
Wakefield WF4 1NF  
Tel: 01924 862 985  
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Dear Parents,

**END OF TERM – FRIDAY 16<sup>th</sup> DECEMBER 2016**

HEADTEACHER:  
MR P WALKER BSC (HONS)  
HEADTEACHER@CROFTONACADEMY.ORG.UK

I am writing to inform you of two changes to our normal routine on the last day of term.

We shall be following our traditional arrangements for the end of the autumn term. The details of these changes are shown below.

As you will see the first four lessons of the day will take place before lunch, which will be served at 12.50pm when the school will close for pupils. (Naturally the Dining Hall will be supervised as normal from 12.50pm for those wishing to have a meal). Our staff meeting will begin at 1.45pm running until approximately 2.45pm.

Schedule for Friday 16<sup>th</sup> December 2016

Registration	8.50
Lesson 1	9.05
Lesson 2	10.05
Break	11.05
Lesson 3	11.20
Lesson 4	12.20
School closes for pupils	12.50

We have arranged special bus services to Ackworth, Sharlston, Streethouse, New Sharlston, Warmfield and Normanton, these will depart from school at 1.00pm prompt. We have also arranged a special service to Ryhill, Havercroft and Hemsworth which will replace the 195/196 routes. Our expectation is that pupils from Walton will use the normal bus service to Wakefield.

However, should any child experience difficulties travelling we will make full use of the school minibus and other transport to ensure they arrive home safely. I would like to stress to everyone that we expect learning to continue throughout the four lessons indicated above and I would urge you to ensure that pupils attend.

The last day of term will also be a non-uniform day raising funds for the Memusi Foundation. A letter providing further details will follow shortly.

Next term, which begins on Tuesday 3<sup>rd</sup> January 2017 at the normal time of 8.50am, will start with a Week 1 timetable, continuing the pattern at the end of this term.

May I take this opportunity to thank you for the support you have given to the school during this term and wish you a happy and enjoyable festive season.

Yours sincerely,



**P Walker  
Headteacher**

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