



# PROVIDER ACCESS POLICY

Crofton Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Date of Policy	September 2018
Date of Review	July 2019



**Crofton Academy** High Street Crofton Wakefield WF4 1NF

Tel: 01924 862985 ☎ Fax: 01924 865985

[www.croftonacademy.org.uk](http://www.croftonacademy.org.uk)

## Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

Pupils in Years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

A provider wishing to request access should contact Sharon Lord (Co-ordinator of Values) on 01924 862985 or by email: [sharon.lord@croftonacademy.org.uk](mailto:sharon.lord@croftonacademy.org.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. The events are often planned well in advance so providers should contact us early in the academic year to be involved in our planning, however all year round we do welcome offers of support and are eager to explore genuine opportunities for our pupils to receive impartial, correct and appropriate advice.

Our Values curriculum is a live document, which has some flexibility within it for new opportunities, but in principle CEIAG is taught through this plan:

<b>Term 1</b> Year 9 : Opportunities and Preparation lessons Year 11: Choices@16 event 25 September Year 9-11: 23 October CEIAG event Year 10 : skills Yorkshire event Year 11: assemblies and lessons linked to Progression	<b>Term 2</b> Year 11: application process for Post-16 and beyond
<b>Term 3</b> Year 8: support and lessons linked to Option choices	<b>Term 4</b>
<b>Term 5</b> Year 7: introduction to CEIAG and decision making (event TBC)	<b>Term 6</b> Years 7/8/9 – Aspiration

Year 8 Enterprise work (event TBC)	Year 10 – what might the Future hold? (lessons and activities); taster days and mock interview preparation
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Lesson time and assembly time is used to support our CEIAG provision.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils. Requests from providers will be supported if possible but will not be granted in the following circumstances:

- Access cannot be fitted within the CEIAG remit of our Values programme;
- Repeated access is requested;
- Access will compromise another aspect of careers education.

#### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations.

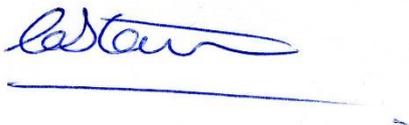
This will all be discussed and agreed in advance of the visit with the Careers Leader (Sharon Lord) or a member of their team.

Providers are welcome to leave copies of their prospectus or other relevant course literature at Reception, and it will then be shared with pupils through our Values curriculum.

#### **Approval and review**

Implementation: September 2018

Next review: July 2019



Signed:  
Carole Stevenson - Chair of Governors



Signed:  
Peter Walker - Headteacher