



**CROFTON ACADEMY  
SPECIALISTS IN MATHS & COMPUTING**

**COVER SUPERVISOR/HLTA**

**Grade 4 & 6/7 (dependent on HLTA status)  
Actual salary: £11,930 - £12,652  
28.75 hours per week term time only plus inset days  
8.45am – 3.05pm (35 minutes for lunch)**

Crofton Academy has an immediate opportunity to appoint a Cover Supervisor/High Level Teaching Assistant.

The role provides both classroom supervision for pupils where teacher colleagues are absent from duty as well as classroom administrative support across the Academy.

We require a confident person who can relate well to students and is committed to supporting teaching and learning. Previous classroom experience is preferred and an interest in PE would be an advantage.

The successful candidate will have:

- Good literacy and numeracy skills
- Behaviour Management skills
- Effective organisation and communication skills

**This role is subject to enhanced DBS checks in line with the School's Safeguarding Procedures**

Application forms & further details can be downloaded from the school website at [www.croftonacademy.org.uk](http://www.croftonacademy.org.uk)

Please send completed applications (NB – we do not accept CVs) to [louise.stirk@croftonacademy.org.uk](mailto:louise.stirk@croftonacademy.org.uk) by 12 noon on **Wednesday 28<sup>th</sup> September 2016**. Interviews will be held on Monday 10<sup>th</sup> October 2016.