



**CROFTON ACADEMY
SPECIALISTS IN MATHS & COMPUTING**

COVER SUPERVISOR/HLTA

**Grade 4 & 6/7 (dependent on HLTA status)
Actual salary: £12,259 - £12,996
28.75 hours per week term time only plus inset days
8.45am – 3.05pm (35 minutes for lunch)**

Crofton Academy is seeking to appoint a Cover Supervisor/High Level Teaching Assistant.

The role provides both classroom supervision for pupils where teacher colleagues are absent from duty as well as classroom administrative support across the Academy.

We require a confident person who can relate well to students and is committed to supporting teaching and learning. Previous classroom experience is preferred.

The successful candidate will have:

- Good literacy and numeracy skills
- Behaviour Management skills
- Effective organisation and communication skills

This role is subject to enhanced DBS checks in line with the School's Safeguarding Procedures

Application forms & further details can be downloaded from the school website at www.croftonacademy.org.uk

Please send completed applications (NB – we do not accept CVs) to louise.stirk@croftonacademy.org.uk by **9am on Monday 18 September 2017.**