



**CROFTON ACADEMY
SPECIALISTS IN MATHS & COMPUTING**

COVER SUPERVISOR/HLTA

**Grade 4 & 6/7 (dependent on HLTA status)
Actual salary: £12,259 - £12,996
28.75 hours per week term time only plus inset days
8.45am – 3.05pm (35 minutes for lunch)**

Crofton Academy is seeking to appoint a Cover Supervisor/High Level Teaching Assistant from September 2017.

The role provides both classroom supervision for pupils where teacher colleagues are absent from duty as well as classroom administrative support across the Academy.

We require a confident person who can relate well to students and is committed to supporting teaching and learning. Previous classroom experience is preferred.

The successful candidate will have:

- Good literacy and numeracy skills
- Behaviour Management skills
- Effective organisation and communication skills

This role is subject to enhanced DBS checks in line with the School's Safeguarding Procedures

Application forms & further details can be downloaded from the school website at www.croftonacademy.org.uk

Please send completed applications (NB – we do not accept CVs) to louise.stirk@croftonacademy.org.uk by **9am on Monday 26th June 2017**.